

**Temporary Tot Tending  
Programs and Fees - Effective January 1, 2022  
For Pacifica Elementary Schools  
For 5 to 12-Year Olds**

|                    |               |                     |
|--------------------|---------------|---------------------|
| <b>Ocean Shore</b> | <b>Ortega</b> | <b>Sunset Ridge</b> |
| 650-355-1312       | 650-355-5026  | 650-355-7377        |

**AM/PM - THE BEFORE AND AFTER SCHOOL PLACE  
For 5 to 12-Year Olds**

| Program   | TAP   | Check/Cash/Money Order |
|---|---|------------------------|
| <b>All Day Care (7:30 a.m. - 5:30 p.m.)</b><br>(Sunset Ridge: 7:00 a.m. to 6:00 p.m.) | <b>Payment Transferred Automatically</b><br>On the 6th of the month | By 3rd of Month        |
| <u>Regular Monthly Contract</u>   |   |                        |
| 10 hours a month  | \$131   | \$171                  |
| 20 hours a month  | \$226   | \$266                  |
| 30 hours a month  | \$315   | \$355                  |
| 40 hours a month  | \$389   | \$429                  |
| 50 hours a month  | \$473   | \$513                  |
| 60 hours a month  | \$536   | \$576                  |
| 70 hours a month  | \$567   | \$607                  |
| 80 hours a month  | \$599   | \$639                  |
| Over 80 hours a month   | \$630   | \$670                  |

**Notes:**

- We will charge \$15.00 per hour for hours above contract and for hours used when the elementary schools are closed for Teacher Training, Parent Conferences, and extra holidays.
- There is a \$20 late fee for tuition received after the 3rd of the month.
- On school closure days: If you **PREPAY**, the fee is: \$50/day for 5 days or more; \$60/day for less than 5 days. If not prepaid the fee will be the drop-in-rate.
- We offer a 10% sibling discount, 10% military discount, and 20% discount for Pacifica School District employees.
- Hours not used during the month purchased will be lost and cannot be carried forward to the next month.
- Parents may change their monthly contract, **but must notify the Director in writing by the end of the month preceding the date of change.**

**COMPUTER CHECK IN/OUT**

All children check in/out on a computer that will record all hours used. The computer will round up to the next quarter hour for record purposes and billing. Parents must use their own passcode when signing out, do not share your passcode.

**LATE PICK UP**

There is a \$2 per minute charge for pick-ups after 5:30 p.m. This charge is per child. This fee will be added to your tuition ledger. Please understand that by 5:30 the teacher has worked a full day and has planned to leave for home. Our hours are from **7:30 a.m. to 5:30 p.m. (7:00 a.m. to 6:00 p.m. at Sunset Ridge)**. We know that unplanned emergencies do occur; however, we do want our staff members to leave as scheduled.

**RETURNED CHECKS**

There is a \$30 fee for returned checks and for ACH/Credit Card returns. This fee must be paid at the time of the returned check. Upon the second occurrence, we will accept payment by cash, money order, or certified check only.

**REGISTRATION FEE**

Registration fee is \$75. This is a one-time fee and is non-refundable. This fee is per child.

**DROP-IN PROGRAM**

Open on an hourly, daily, weekly basis and on a Space Available basis.

Parents will be charged for complete hours. If your child is here five minutes or more, you will be charged for the complete hour.

**Fees:** Hourly: \$20.00 • Daily: \$80.00 • Weekly: \$300.00

Call 650-355-1312 (Ocean Shore), 650-355-7377 (Sunset Ridge) or 650-355-5026 (Ortega) for reservations and information.

**See Reverse Side for Miscellaneous Fees/Notes**